

## Printing Catalog Citations

@ CAMEO-ONLY workstations

Printing library catalog citations at dedicated catalog workstations in the University Libraries is *FREE*.

## Other Public Printing

University Libraries & Computing Clusters

*No refunds for printing*

### Students, faculty, staff members

- Use Carnegie Mellon ID to debit your printing allowance
  - ❖ 800 1-sided or 2-sided B&W pages *per semester*
  - ❖ 2-sided printing virtually doubles your printing allowance
  - ❖ COLOR printing uses your allowance 14 times faster than B&W
- If you use up your printing allowance
  - ❖ Pay with PlaidCa\$h
  - ❖ Print one- or two-sided pages for \$.05 B&W or \$.70 COLOR

### Non-Affiliated (Guest) users

- Pay with PlaidCa\$h
  - ❖ Print one- or two-sided pages for \$.05 B&W or \$.70 COLOR

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## Photocopying at Hunt / E&S

also MICROFORM PRINTING

- **Type of service & cost per page**
  - ❖ B&W \$.10
  - ❖ COLOR \$2
  - ❖ Microform \$.20
- **Payment**
  - ❖ PlaidCa\$h, coins

## Photocopying at MI Library

- **Type of service & cost per page**
  - ❖ B&W \$.10
- **Payment**
  - ❖ PlaidCa\$h, coins

## Print & Photocopy

### Frequently-Asked Questions

#### **Q: I've queued printing to a public printer. Now what?**

Release and pick up your B&W print job at any print release station in the queue you selected. Print jobs remain in queue, available for you to release and pick up (i.e., print), for 4 hours. After 4 hours, jobs remaining in queue are purged.

#### **Q: Why can't I get a refund if my printout is messed up?**

The "no refund" policy was negotiated between student government and Computing Services, as part of an agreement to keep printing costs as low as possible.

#### **Q: What is PlaidCa\$h and where can I get it?**

PlaidCa\$h is a debit card that you purchase from vending machines at Hunt Library or the University Center Lower Level, or from circulation desk staff at E&S and Mellon Institute libraries. When the initial value is depleted, you can 'recharge' the card and reuse it indefinitely. Use it to photocopy or print on campus, or to make other purchases.

#### **Q: Can university departments or grant centers buy PlaidCa\$h cards for library printing and photocopying?**

PlaidCa\$h cards can be purchased with cash at any of the libraries, or with an Oracle account string at the HUB. Departments and cost centers can restrict how a PlaidCa\$h card may be used. For example, the account can be assigned for printing and photocopying in the library.

## Have a problem with printing?

Web [www.cmu.edu/computing/printing](http://www.cmu.edu/computing/printing)

Email [kiosk-printing@andrew.cmu.edu](mailto:kiosk-printing@andrew.cmu.edu)

Phone 412-268-HELP (4357)